

# BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

## BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES

MONDAY, MARCH 1, 2010

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### I. CALL TO ORDER

The Buildings and Property Committee of the Board of School Directors for the Big Spring School District met in the Large Group Room, Room 140, of the Big Spring High School at 6:31 P.M. with Robert Barrick, Chairperson, presiding. Seven (7) directors present: Robert Lee Barrick, Committee Chairperson; William Swanson, Committee Member; Richard Roush, Committee Member; Wilbur Wolf, Jr., ex-officio Committee Member; Tarin Houpt, Board Member; Terry Lopp, Board Member; and Richard Norris, Committee Member.

William Piper, Committee Member, joined the meeting in progress at 6:41 P.M.

Kingsley Blasco, Board Member, joined the meeting in progress at 6:41 P.M.

Others in attendance: Richard Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Rick Sample, Director of Buildings and Grounds; and Brenda Line, Board Minutes.

### II. DISCUSSION ITEMS

#### A. Update on RFP (High School Electricity, Plainfield Constructability Review & UV Pool Filter)

Mr. Kerr indicated that Mr. Sample has sent requests for proposal to at least three vendors for the three issues noted above.

Mr. Kerr will meet with representatives from Reynolds Construction Management regarding these issues on Tuesday, March 2, 2010.

Today McKissick Associates provided a new timeline for the Plainfield project. If a constructability review were conducted, it would commence May 10, 2010, and conclude June 4, 2010. The bidding period would begin June 21 and end July 16, 2010. The Board's decision on the Plainfield project would occur the beginning of August 2010. If the Board approves the project, financing would occur on or about September 1, 2010.

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### II. DISCUSSION ITEMS (Continued)

#### A. Update on RFP (High School Electricity, Plainfield Constructability Review & UV Pool Filter) (Continued)

Mr. Kerr indicated that the administration would seek Board approval for adding a UV filter at the high school at the March 15, 2010 Board meeting. This would reduce the amount of chloramines necessary to purify the swimming pool water.

#### B. Possible PEMA Funding Snow Removal

Mr. Sample indicated that Pennsylvania Emergency Management Agency, PEMA, contacted the District and indicated there may be an emergency declared associated with the two large snow events this winter. It is possible the District could receive additional State reimbursement for snow-removal costs. The District's cost for the first snowstorm was \$8,500.00, and the second snowstorm cost \$5,000.00.

Mr. Sample has sent the District's expense information to PEMA on this issue.

#### C. Energy Usage and Savings

Mr. Sample provided the members of the Board of Directors with copies of a memorandum regarding the District Electric Savings Update that was sent to the A-Team and Buildings and Grounds Department from Richard C. Sample, Director, dated February 17, 2010. Please refer to the attached document.

Mr. Sample indicated that the District's energy use outlined in the attached document is posted on the District's Web site each month under "Resources." Mr. Sample noted that he believes it is important for the public to be aware of the District's energy conservation efforts.

Mr. Sample described some water issues that have been resolved at the District administration office and the sixth grade loop at the middle school.

Mr. Sample noted that the District saved 558,660 KW from July to December 2009.

#### D. ClearChoice

Mr. Sample provided the members of the Board of School Directors with copies of a February 11, 2010 document from ClearChoice Energy. Please refer to the attached document.

Mr. Sample explained that contracting with ClearChoice would require the buildings to shut down during electricity brownouts/blackouts to help meet electricity demand. Based on new calculations, the ClearChoice three-year savings estimate has changed from \$144,812.00 to \$130,353.00.

Representatives of ClearChoice will offer a presentation to the Board on March 15, 2010. Mr. Sample encouraged Board members to review the information provided by ClearChoice this evening in preparation for the March 15, 2010 presentation.

Area school districts using ClearChoice include Cumberland Valley, Carlisle, and Chambersburg, to name a few.

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### II. DISCUSSION ITEMS (Continued)

#### D. ClearChoice (Continued)

ClearChoice savings are based on a change in electricity use to reduce costs. The program is *not* based on a reduction of the cost of a kilowatt.

Mr. Kerr added that the District would receive an email from ClearChoice in the morning that would warn the District that this might be a day for a shutdown. Typical shutdown hours are 1:00 p.m. to 6:00 p.m. during summer hours.

Mr. Kerr indicated that this is a chance for the District "to be green by reducing energy when our friends and neighbors need it." Mr. Kerr added that ClearChoice only requires a shutdown when the community is in danger of entering an energy brownout or blackout condition. Mr. Kerr indicated that this is a way for the District to help the community with minimal impact to the District.

Mr. Kerr indicated that the appropriate tests have been done to ensure that the District's core technology areas and servers, along with the air conditioning required for those servers, are unaffected by the District-wide electricity shutdowns.

In response to a question from President Wolf, Mr. Sample indicated that PP&L installed new meters over the last five years that allow the District to enter into a program such as ClearChoice.

#### E. Hurricanes Softball Field Work and Utilization Agreement

The members of the Board of School Directors were provided with copies of a February 25, 2010 memorandum to the Big Spring Board of School Directors and Mr. Richard W. Fry, Superintendent of Schools, from Mr. Jay Hockenbroch, Director of Athletics and Student Activities, regarding a proposed Hurricanes Softball Field Work and Utilization Agreement. Please refer to the attached document.

Mr. Fry explained that the District uses minimally the field in question at Oak Flat Elementary School. The Hurricanes would like to make the field usable for their organization. This proposed agreement would meet the needs of the District and the Hurricanes.

Mr. Fry added that the District does not have the need for the field nor the money to invest in this particular field, and it makes sense for the team to enhance and use the field.

Solicitor Spare has reviewed the proposed agreement.

Both Mr. Hockenbroch and the organization agree that this is a proactive step to eliminate any problems in the future related to the organization's use of the fields.

With the support of the Board, Mr. Barrick indicated that he would recommend Board action on this issue during this evening's regular Board meeting. Please refer to the March 1, 2010 Board meeting minutes, XV., D., Buildings and Property Committee.

### III. ADJOURNMENT

The meeting was adjourned at 6:46 P.M.



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Robert Lee Barrick, Chairperson